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# PFAN Application Process

26 August 2021



REEEP




Next Application Deadline - 29 August



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Connecting investors to high-potential  
climate and clean energy projects in  
emerging markets

[Application Process](#)

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# Step 1

- ❖ To access the application start page, please go to the following link:  
<http://pfan.net/pakistan-private-sector-energy-project/>
- ❖ This can also be found on PFAN's homepage <http://pfan.net/> under the section “PFAN in Pakistan”

## Application process

If you are a SME with a great and innovative project idea to be implemented in Pakistan and you comply with the eligibility criteria, apply for PFAN's support. Selected PFAN projects undergo intensive one-on-one coaching to perfect their business plans, financial structures and investment pitches. Applications are accepted on a continuous basis, and you may submit your application at any time; they are evaluated on a quarterly basis after the regularly announced deadlines. If you submit just after the deadline for the next evaluation round, it may take up to three months before your application is evaluated.

 [Click here to apply for PFAN support in Pakistan](#)



# Step 2



## Applying from Pakistan?

The Pakistan Private Sector Energy Project (PPSE) focuses on expanding the portfolio of commercially-viable clean energy projects in Pakistan and providing support to enable them to access financing and reach financial close.

Supported by USAID, the project targets small and medium-sized enterprises (SMEs) in Pakistan, including those located in industrial zones, while also addressing the needs of isolated communities through off-grid solutions.


[Click here to apply for support in Pakistan](#)



# Step 3

You will be guided to the registration form shown on the right. Please fill out the required information and proceed by clicking on the “submit request” button.

# 1.



**Registration Process**  
The registration process for the PFAN project management portal consists of four different steps:

1. Complete and submit the registration form
2. You will receive an email including a verification link
3. When clicking the verification link you will be able to create your personal password
4. You will then have access to the PFAN Application Portal where you can work on your application (<https://climate-invest.flux.io>)


**Password Requirements**  
Your email address will be used as username. When creating your password, please ensure that your password is at least 8 characters in length and includes at least one uppercase letter (A-Z) and at least one number (0-9).

In order to complete the registration we will verify your organization. This can take up to two working days. You will receive an email once the verification process is completed. Only after the completion of the verification process, you will be able to submit your application.

Please follow this [link](#) to access the PFAN FAQ document. (This is a living document and will be updated on a regular basis.)

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Please be aware that all fields marked with \* are mandatory fields.

 Please use your **legal name** as well as the **official name of your organisation** when registering for PFAN.

Organization Information


Name of Organization\*

Street Address\*

Street Address 2

City\*

# 2.

 Please carefully read the [Privacy Statement](#) before giving your consent!

I agree that my personal data provided to PFAN via Climate Invest or by other means is processed in line with this privacy information


I agree that my personal data provided to Climate invest or by other means may be transferred to recipients based in third countries or international organisations for the purpose described in the Privacy Statement

I confirm that all other persons whose personal data I provide (if any) have also consented to this transfer

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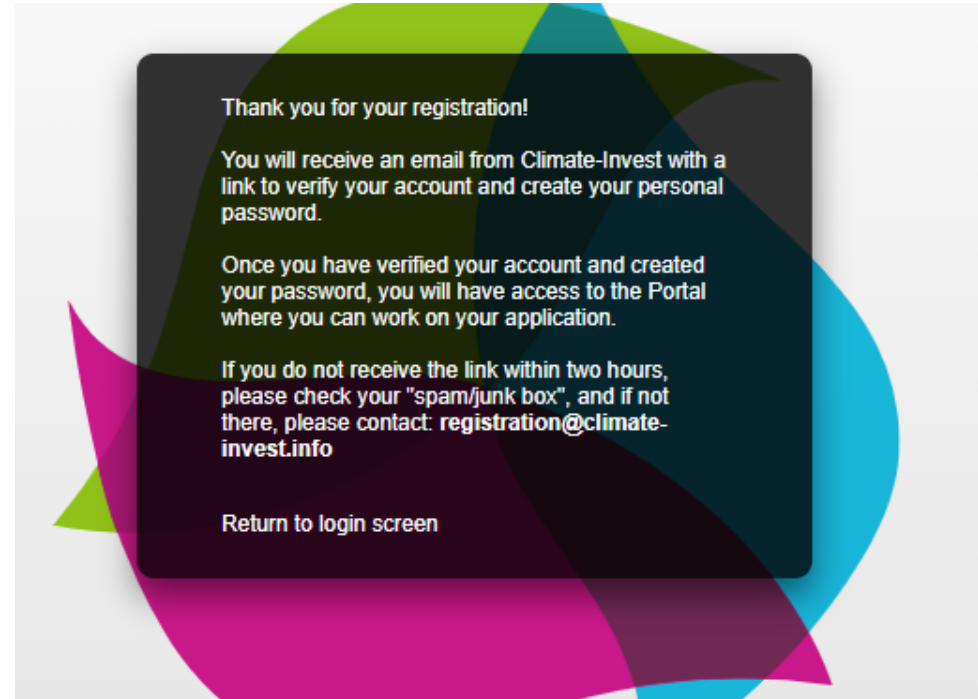
**DISCLAIMER**

PFAN uses the Flux grant management tool for managing its project development pipeline and refers to the application as 'Grant submission'. However, **PFAN does NOT provide any grants but is offering technical assistance and guidance** to economically viable and environmentally beneficial projects.

Cancel Submit Request 

## Step 4


- Once you have submitted the request, you will be guided to the page shown on the right. Climate Invest has sent an email to the email address you indicated in the registration form to proceed with the next steps of setting up a password for your personal Climate Invest portal.



# Step 5




Below is an example of the email you will receive from Climate Invest. Please first click on the link to **create your password**.

 **Climate Invest** <do-not-reply.grants01-eu-west-1@fluxx.io> 3:25 PM (0 minutes ago)  
to me ▾

Dear Applicant,

Thank you for registering with Climate Invest, our project management website.

Once you created your password through clicking the link, please use your email address as username to log in to the Portal and start your project application.

Create your password: <https://climate-invest.fluxx.io/verify/026fd07f054073479abc7bde9089c39f> 

Start your project application: <https://climate-invest.fluxx.io>

**When creating your password, please ensure that your password is at least 8 characters long and includes at least one uppercase letter (A-Z) and at least one number (0-9).**

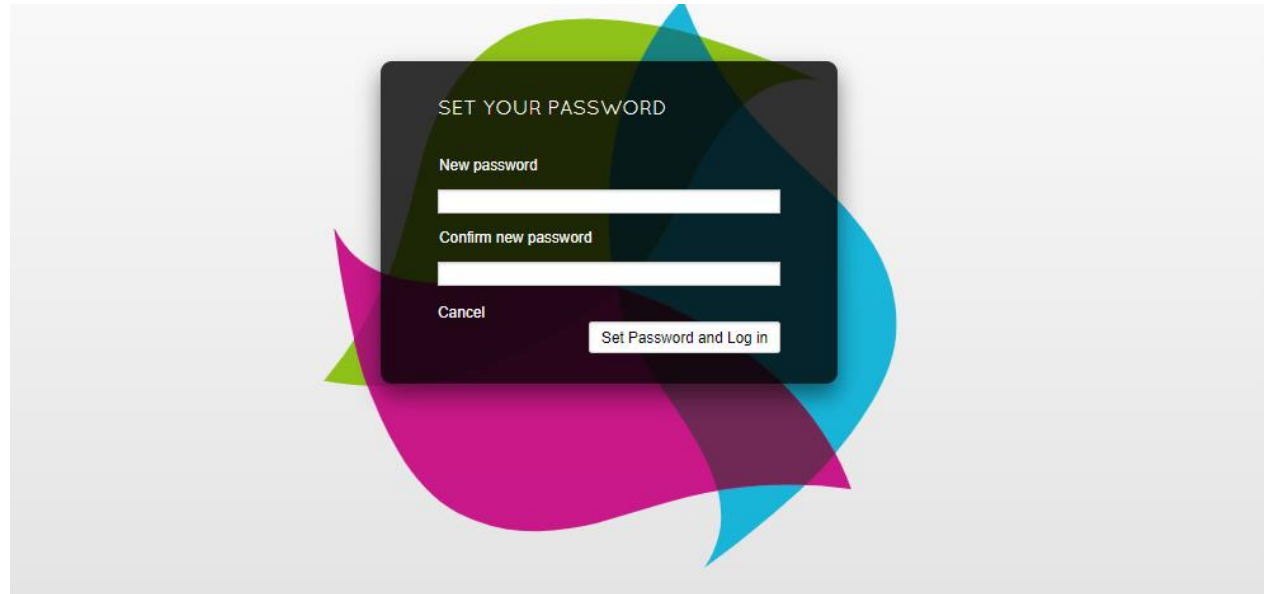
While you complete your application, we will be processing your registration internally, which may take up to 2 days. You may submit your application at any time after the internal processing of your registration has been completed.

With kind regards,

The Climate Invest Team

## Step 6

- ❖ The link will guide you to this page, where you will be able to create your password. Please note that the password should be at least 8 characters long, includes at least one uppercase letter (A-Z), and at least one number (0-9).



SET YOUR PASSWORD

New password

Confirm new password

Cancel

Set Password and Log in

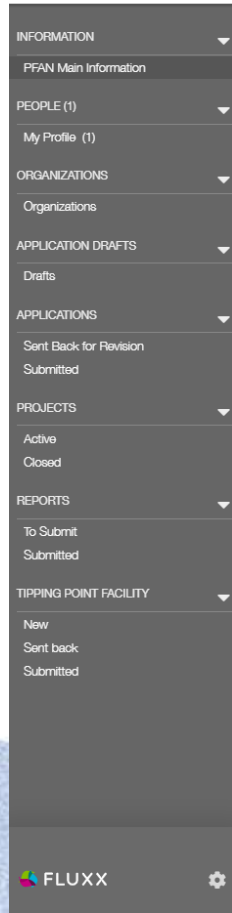


# Step 7

Once your password is created, you will be automatically guided to the home page of your Climate Invest portal. On the tab in left, you will be able to see all relevant, personalized information such as the applications you have submitted, your projects in the PFAN pipeline, reports, etc.

To start an application, please click on “start new application” in the PFAN main information tab

Also review the Project Eligibility Criteria



Welcome to the PFAN Portal!

From this portal you can submit and track an application, monitor a contracted project and submit project deliverables. Please find more information on how to use Climate Invest in our online [Project Developer Knowledge Base](#)

PFAN does not provide any grants, but is offering technical assistance and investment facilitation guidance to economically viable and environmentally beneficial projects, significantly enhancing the prospect of securing financing or equity from potential investors.

[Start New Application](#)



Before starting your application:

- Check the **PROJECT ELIGIBILITY** and **SCORING CRITERIA** below
- The **APPLICATION** consists of an online form and 3 documents (max. vol. 20MB):
  - The **Project Proposal** (*MS Word format; max 20 pages - Preparing your Project Proposal*)
  - The **Financial Model** (*MS Excel format - Preparing your Financial Model*)
  - The **Executive Summary** (*MS Word format - Preparing your Executive Summary*)
  - Organization documents e.g. Commercial Register (optional)
- **TO START YOUR APPLICATION** click the 'Start New Application' button. Please always **SAVE** your application before exiting the page. There is **NO auto-saving!** Saved but not submitted applications will be displayed in the *Application Drafts* section. Please be aware that after submitting your application (through clicking the **Submit** button) you will not be able to edit your application anymore. If you face any submission difficulties, please contact [support@pfan.net](mailto:support@pfan.net)
- You will receive an email notification informing you about the evaluation results of your application within three months from submission
- Selected applications advancing into the next phase will be requested to submit additional detailed information before the coaching support is defined and a contract can be signed.
- Applications that need to be revised will be notified via email. Such applications should be re-submitted with the requested additional information.

Project Eligibility

Please click on the specific region to see which countries are eligible.

▶ [Sub-Saharan Africa](#)

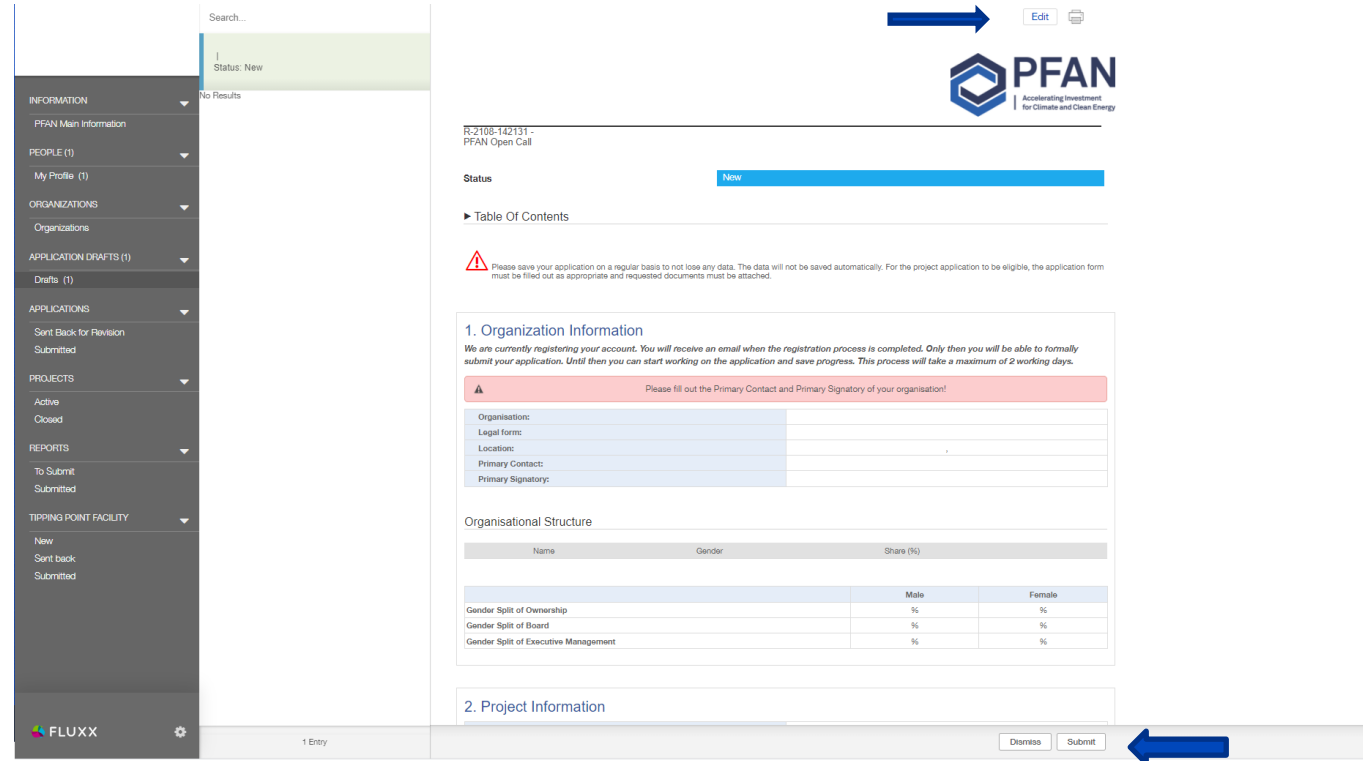
▶ [South Asia](#)

▶ [Southeast Asia](#)

# Step 8

Once you are finished filling out the application form, please click on “save and close” on the bottom right corner. You will then be able to see the application under “Application drafts - drafts” in the tab on the left. From here, you can continue to work on your application by clicking on the “edit” option in the top right corner.

When complete and ready to submit, please click on the “submit” button on the bottom right corner.



The screenshot shows the PFAN application interface. On the left is a dark sidebar with a navigation menu. The main content area shows a search bar with 'No Results' and a 'Status: New' indicator. Below this is a 'Table Of Contents' section with a warning icon and a note: 'Please save your application on a regular basis to not lose any data. The data will not be saved automatically. For the project application to be eligible, the application form must be filled out as appropriate and requested documents must be attached.' The main form is titled '1. Organization Information' and includes a sub-header: 'We are currently registering your account. You will receive an email when the registration process is completed. Only then you will be able to formally submit your application. Until then you can start working on the application and save progress. This process will take a maximum of 2 working days.' A red warning box states: 'Please fill out the Primary Contact and Primary Signatory of your organisation!'. The form fields include: Organisation, Legal form, Location, Primary Contact, and Primary Signatory. Below this is the 'Organisational Structure' section with a table for gender split ownership, board, and executive management. The table has columns for 'Male' and 'Female' with percentage values. At the bottom of the form are 'Dismiss' and 'Submit' buttons. A blue arrow points to the 'Submit' button.

Search...

Status: New

No Results

INFORMATION

- PFAN Main Information

PEOPLE (1)

- My Profile (1)

ORGANIZATIONS

- Organizations

APPLICATION DRAFTS (1)

- Drafts (1)

APPLICATIONS

- Sent Back for Revision Submitted

PROJECTS

- Active
- Closed

REPORTS

- To Submit Submitted

TIPPING POINT FACILITY

- New
- Sent back Submitted

FLUXX

1 Entry

Table Of Contents

Status: New

⚠ Please save your application on a regular basis to not lose any data. The data will not be saved automatically. For the project application to be eligible, the application form must be filled out as appropriate and requested documents must be attached.

### 1. Organization Information

We are currently registering your account. You will receive an email when the registration process is completed. Only then you will be able to formally submit your application. Until then you can start working on the application and save progress. This process will take a maximum of 2 working days.

⚠ Please fill out the Primary Contact and Primary Signatory of your organisation!

Organisation:

Legal form:

Location:

Primary Contact:

Primary Signatory:

#### Organisational Structure

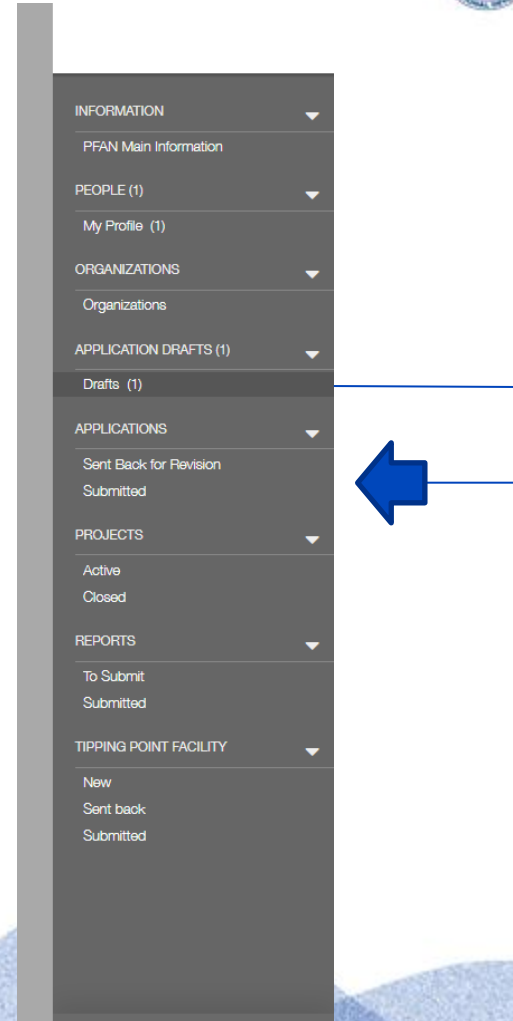
Name	Gender	Share (%)
	Male	Female
Gender Split of Ownership	%	%
Gender Split of Board	%	%
Gender Split of Executive Management	%	%

2. Project Information

Dismiss Submit

## Step 9

- When the application is submitted, in the left tab you will now see your application under “Applications - Submitted”. If the application is sent back to you during the evaluation review, you will see it under “Applications - sent back for revision”.



# For Projects related EV

Please specify the project/company maturity

**Project / Company Maturity\***  ▼

## Technology

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Please specify the aim of your project

**Is your project\***  ▼

**Technology Area**  ▼


**Technology Application**  ▼



# To access your portal at any time

❖ To access climate invest at any time, please go to the following link:  
[https://climate-invest.fluxx.io/user\\_sessions/new](https://climate-invest.fluxx.io/user_sessions/new)

❖ To log in, please use the email which you used to register as the username, together with the password you have created.



Welcome!

Login Now:

[Reset or create password](#)

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**Registration**

New Applications to PFAN - please register [here](#).

New Applications to GET.invest Finance Catalyst - please register [here](#).

New Applications to CCREEE Project Preparation Facility - please register [here](#).

If you are already registered, please login on the left side using your login credentials. If you forgot your password, please use the 'Reset or create password' link.

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**Requesting Help**

In case you are facing difficulties when logging in or if you have any questions, please contact our [Support team](#). Please do not forget to mention the program you are interested in.


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Thank you.

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**REEEP Staff**

Please click the link below to login with Office 365  
[Login with your Email](#)

 **FLUXX**

[Privacy Policy](#) [Accessibility](#)

Documents are only uploaded to the system once the **status is 100%**. The document will then be listed in the 'Application Documents' section below. Please do not cancel/stop the uploading process before the documents have been fully uploaded.

Executive Summary



PFAN Project Proposal



Cash Flow & Financial Model



Balance Sheet



P&L Statement



Copy/Scan of ID Card



Other Document I



Other Document II



Other Document III





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# Thank you!

For any questions regarding the application process and navigation through Climate Invest, please do not hesitate to contact:

M Hammad Bashir Saeed  
PFAN Project Expert  
Contact : 0092- 321 5296546  
Email: [m.saeed@unido.org](mailto:m.saeed@unido.org)

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